

**TOWN OF CHARLESTOWN  
PUBLIC NOTICE  
MONTHLY TOWN COUNCIL MEETING – April 8, 2013 at 7:00 p.m.  
Charlestown Town Hall, 4540 South County Trail, Charlestown, RI**

The regular monthly meeting of the Charlestown Town Council will be held on April 8, 2013 at 7:00 p.m.  
at the Charlestown Town Hall, 4540 South County Trail, Charlestown, RI. The proposed agenda is as follows:

**1. CALL TO ORDER, Moment of Silence, Pledge of Allegiance**

**2. ROLL CALL**

**Motion to move items 10a, 7a, 9a, 12, 7c, 8b, 15c, 15d, 18a and 18f to be heard next on the agenda**

**3. PUBLIC COMMENT for items not on the Agenda**

**4. COUNCIL COMMENTS**

**5. PERSONS WISHING TO BE HEARD**

a. Kim Zito - Request from Chariho Youth Soccer for an agreement with the Town for the use of fields at Ninigret Park

**6. ADMINISTRATOR, SOLICITOR, COMMISSION REPORTS**

a. Town Administrator

b. Town Solicitor

**7. UNFINISHED BUSINESS**

a. Discussion and potential action regarding Church Woods and Shannock Cottages financing and RI Housing update

b. Discussion and potential action regarding the formation of a Chariho Act Subcommittee

c. Discussion and potential action regarding the prioritization of changes to LMIH law as communicated through the Affordable Housing Commission

d. Discussion and potential action regarding the affirmation of the March 11, 2013 Town Council vote to appoint Donna Chambers to the Chariho Regional District School Committee

**8. NEW BUSINESS**

“CA” a. Discussion and potential action regarding the waiver of §158-34 of the Code of the Town of Charlestown for the Northeast Skim Tour skim boarding event at Charlestown Town Beach on June 30, 2013 (Rain date: July 1, 2013), at the request of the Parks and Recreation Commission

b. Discussion and potential action regarding drafting an amendment to the Town Ordinance regarding the prohibition of smoking at the Town’s Beaches and Parks

**9. PUBLIC HEARINGS**

a. Public hearing and potential action regarding the 2013 Community Development Block Grant (CDBG) Activity Ranking

**10. COUNCIL SITTING AS BEVERAGE LICENSING BOARD**

a. Public hearing and potential action regarding an application received from the Charlestown Chamber of Commerce for the Charlestown Seafood Festival for a Class F Liquor License for the 29<sup>th</sup> Annual Charlestown Chamber of Commerce Seafood Festival to be held at Ninigret Park on August 2-alcohol served 12:00 pm until 10:00 pm, August 3-alcohol served 11:00 am until 10:00 pm, August 4-alcohol served 11:00 am until 9:00 pm

**11. LICENSES AND PERMITS**

“CA” a. Approval of the following events at Ninigret Park with a recommendation from the Parks and Recreation Commission, subject to review of contracts by the Town Solicitor, receipt of all applicable paperwork and insurance and that all event details are satisfactorily met by the Parks and Recreation Director:

1. Seafood Festival

Park Reservation: July 28 – August 7, 2013

Camping: 200 maximum campers (RV’s)

Insurance: \$2 million general liability; \$2 million liquor liability; \$5 million amusement liability; \$5 million pyrotechnics

Fireworks: No charge for parking during fireworks

Fee: \$9,000

2. Rhythm and Roots

Park Reservation: 9/24/13 – 9/5/13

Camping: yes

Insurance: \$2 million general liability; \$2 million liquor liability

Fee: \$9000

3. Chariho Youth Soccer

Park Reservation:

Spring Games: Saturdays and Sundays from April 6, 2013 – July 2, 2013

Spring practice: Monday – Thursday from March 10, 2013 – June 30, 2013

Fall games: Saturdays and Sundays, August 20, 2013 – November 4, 2013

Fall practice: Tuesdays and Thursday, August 6, 2013 – November 2, 2013

Camping: no

Insurance: \$2 million general liability with RI Youth Soccer Association

Fee: Waived in exchange for field maintenance

4. Salamatu Foundation Walk

Park Reservation: May 5, 2013

Camping: No

Insurance: \$1 million general liability

Fee: Waived (Non-Profit)

“CA” b. Application for a Peddler’s License for Luca’s Coffee and Ice Cream, subject to receipt of all required Local approvals and State licenses

**12. CONSENT AGENDA** *All items marked with “CA” are to be considered consent agenda*

Motion to accept approve and place on file the following as the consent agenda: 8a, 11a, 11b, 13a, 13b, 16a, 16b, 17a, 17b, 17c, 17d, 18b, 18c, 18d and 18e

**13. MINUTES AND REPORTS**

“CA” a. Town Council Minutes: February 25, 2013 (Executive and Regular); March 6, 2013; March 11, 2013 (Executive and Regular); March 20, 2013

“CA” b. Reports: Building Official – March 2013; Planner – March 2013; Police Chief – February, March 2013; Public Works Director – February 2013; Town Clerk – March 2013; Treasurer – February 2013; Wastewater Manager – March 2013

**14. ANNOUNCEMENTS**

a. Board and Commission vacancies

**15. ORDINANCES, RESOLUTIONS AND PROCLAMATIONS**

a. Discussion and potential action regarding a resolution opposing Contract Continuation Legislation (S-365, S-777 and H-5699)

b. Discussion and potential action regarding a resolution supporting Mutual Aid Agreements between the Charlestown and Richmond Police Departments

c. Introduction and first reading of Ordinance #355 amending Chapter 192, Taxation, Article V. Tax Relief for Disabled Persons, to be advertised for public hearing on May 13, 2013

d. Introduction and first reading of Ordinance #356 amending Chapter 192, Taxation, Article IA. Additional Elderly Low Income Tax Benefit Programs to be advertised for public hearing on May 13, 2013

e. Discussion and potential action regarding the support of H5636 – “Joint Resolution Making an Appropriation of \$258,866 for Cranston and \$158,290 for Chariho in the Fiscal Year 2013-2014”

**16. COMMUNICATIONS AND PETITIONS**

“CA” a. Memo from Jay Primiano, Director of Parks and Recreation, containing summer employee recommendations

“CA” b. Letter received from Ocean State Work Camp

**17. APPOINTMENTS AND RESIGNATIONS**

“CA” a. Appointment of Donna Chambers to the Chariho Funding ad hoc Subcommittee

“CA” b. Appointment of Dennis E. Evans as Traffic Constables as recommended by the Chief of Police, term to expire January 2014

“CA” c. Acceptance of the resignation of Suzanne Ferrio from the Affordable Housing Commission with regret

“CA” d. Appointment of Ryan J. Campbell to the Parks and Recreation Commission, term to expire in January 2015

**18. FISCAL MATTERS**

a. Approval of Beach fees as recommended by the Parks and Recreation Commission:

**Season Passes:**

Resident/Taxpayer Beach Sticker: \$45

Resident/Taxpayer Beach Sticker – Senior: \$25

Non Resident (Blue Shutters Only): \$90

Non Resident (Blue Shutters Only) – Senior: \$50

**Cottage Passes:** \$400

**Daily Entrance Fee:**

Charlestown Beach

Weekday: \$15

Weekend/Holidays: \$20

Blue Shutters Beach

Weekday: \$15

Weekend/Holidays: \$20

“CA” b. Award of the bid for Electrical Installation at the Pump House, Charlestown Town Beach to Nolin Electric, Inc. in the amount of \$5,662.00 (\$4,246.50 to be reimbursed by FEMA and \$1,415.50 to be expended from the Facilities Maintenance Fund) and authorization for the Town Administrator to execute any contract documents

“CA” c. Award of the bid for the sale of Portable Toilet Trailer Systems to Thomas W. Burdick in the amount of \$1,750.00

“CA” d. Approval for reimbursement to Dolores & Bruce Tirri for an amount not to exceed \$500.00 for repairs to an outside shower damages by a downed tree located on Town property during Superstorm Sandy

“CA” e. Award of the bid for the Management Information Systems contract for the Charlestown Police Department to DMY, LLC in the amount of \$125.00 per hour to be expended from the computer maintenance budget line item, with the option to renew at the same rate for FY13/14 and authorization for the Town Administrator to execute any contract documents

f. Adoption of a tentative 2013-2014 Budget for presentation at the Budget Public Hearing on May 6, 2013 (per Charter C-81)

**19. LEGAL MATTERS - None****20. ADJOURNMENT**

The public is welcome to any meeting of the Town Council. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please call 711-364-1240 at least three (3) business days prior to the meeting.

**Advertised in the Westerly Sun – April 6, 2013**

**Posted at SOS, ClerkBase and at Town Hall – April 4, 2013**